

Assistant Manager Position

The Petersham Bowling Club is a vibrant community hub run by a team of dedicated volunteers and paid staff. The club is one of Sydney's greatest live music venues, a busy function centre, a place for locals to congregate with their families, one of Australia's best craft beer bars, a barefoot bowls arena and generally just a bit of a gem.

We are looking for someone who gets the PBC vibe, to help run the place. The position reports directly to the club manager whom you'll be helping with a range of different tasks. You'll be working in the bar, closing a mix of weekends and weeknights plus some assistance with administration and thinking up ideas where we can grow.

This will begin as a casual position with 30-35 hours a week but can evolve into a full-time position as the club grows, for the right candidate.

Duties include:

- Bar duties including customer service and drinks preparation
- Managing a small team of bar staff
- Ensuring we maintain our relationship with neighbours and the community by managing our noise, RSA, sign-in and other obligations
- Signing up new members and running meat raffles
- Preparing for functions and gigs
- Ensuring the bar and club are spick 'n' span during service
- Close duties
- Some cellar work

You need:

- At least two years' hospitality experience
- A knowledge of (or at least an interest in) craft beer, wine and spirits
- Available weekday and weekend nights
- Outstanding people skills

Desirable:

- Cellar experience
- Lawn bowls skills
- Experience setting up AV/PA equipment
- Basic admin skills - Microsoft Office etc
- Legible chalkboard handwriting and a strong pun game

Please send your application and resume to the club manager, Jon, at manager@thepbc.org.au. If you have any questions, please call (02) 9569 4639 during business hours.